

Giving Feedback

Scenario 1

Role Play Setup

Student A: Manager

Student B: Colleague who is routinely late

Student A manages a colleague (Student B) who is routinely 3-5 minutes late to most meetings. Other colleagues have even begun to mention this issue to Student A. How would Student A approach this situation with Student B?

Questions for Student A prior to role-play:

1. How would you address the punctuality issue with your colleague?
2. What steps would you take to ensure the conversation is constructive?

Questions for Student B prior to role-play:

1. What is your reason for being late? What could you have done differently to communicate this?
2. Based on the feedback received from Student A, what will you change?